

### **3.18. Guidelines for Backlog Submissions for Research Methodology 3, Research Project and Seminar Paper**

Late submission penalty, as applicable to the relevant batch a student belongs to, will be applied for backlog submissions. If the imposition of the late submission penalty results in a student failing the subject that he or she would have passed otherwise, the Research Cell will waive the late submission penalty to the extent that the student receives the absolute minimum marks necessary to pass.

#### **3.18.1. Research Methodology 3: Writing a Research Proposal**

Students with a backlog in Research Methodology 3: Writing a Research Proposal should submit a digital copy of the proposal by email to the Research Cell. Late penalties, as applicable for the relevant batch, will be applied. From Batch 2016-20 onwards, in case of a backlog, there will be a penalty of 5 marks. Marks received on the final submission will be scaled to 25 (and the 5-mark penalty will be applied). Marks for attendance and participation will not carry over.

#### **3.18.2. Research Project**

Students should submit a digital copy (to the Research Cell by email) as well as a hardbound copy of the dissertation by the deadlines stated later. The dissertation should be formatted as per specific guidelines and the hard copy submission should be accompanied by a consent form signed by the First Chair stating that the dissertation meets the minimum requirements and that defense can be scheduled. Formatting guidelines and draft consent form are available by email. Students are expected to be in touch with both the Chairs, inform the Research Cell of the identities of their committee members (particularly if there are any changes) and schedule the defense as per convenience of all parties. They need to inform the Research Cell of the scheduled date for defense. Late penalties, as applicable for the relevant batch, will be applied. From Batch 2016-20 onwards, in case of a backlog, there will be a penalty of 20 marks. Submit the Research Project by the deadlines stated later.

#### **3.18.3. Seminar Paper**

Students with a backlog in the Final Year Seminar Paper will submit only the final paper as part of their submission. Late penalties, as applicable for the relevant batch,

will be applied. From Batch 2016-20 onwards, in case of a backlog, there will be a penalty of 20 marks. Marks received on the final submission will be scaled to 150 (and the 20-mark penalty will be applied). Marks for attendance and participation will not carry over. Student must submit the seminar paper by email to the Research Cell with a copy marked to the seminar mentor under whom they worked during their final year.

#### **3.18.4. Deadlines**

##### **2019 (August - December)**

Research Methodology 3: Writing a Research Proposal (digital copy) - November 21, 2019

Research Project (hardbound and digital copies of the dissertation) - November 1, 2019

Research Project (last date for dissertation defense) - November 21, 2019

Final Year Seminar Paper (digital copy) - November 21, 2019

##### **2020 (January - May)**

Research Methodology 3: Writing a Research Proposal (digital copy) - April 29, 2020

Research Project (hardbound and digital copies of the dissertation) - April 1, 2019

Research Project (last date for dissertation defense) - April 29, 2020

Final Year Seminar Paper (digital copy) - April 29, 2020

#### **3.19. Floating Credits Programme (FCP)**

The SIU Floating Credits Programme (FCP) is to ensure that all SSLA students are exposed to critical aspects of knowledge that would contribute to their overall development as humane and sensitive individuals. This exposure would help inculcate values, ethics, civic sense and also enrich the personality of each student.

**Note: For Batch 2019-23 onwards, the FCP credits will be completed through core courses as per the programme structure.**