

# SWATI SHARMA

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Mobile no.: +91 9007229217 Email: swati.sharma@ssla.edu.in

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## EDUCATION QUALIFICATIONS

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2011-2013	National Law Institute University, Bhopal
	LL.M
	Specialization: Intellectual Property and Business Laws
	66% marks(First Class)

2005-2010	Symbiosis Law School, Pune
	B.A. LL.B
	63% marks(First Class)

2005	G.D. Birla Centre For Education, Kolkata
	Indian School Certificate
	85% marks

## PROFESSIONAL QUALIFICATIONS / MEMBERSHIPS

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- National Eligibility Test qualified (Law), University Grants Commission (December 2014).
- General Course on Intellectual Property Laws DL-101, WIPO World Wide Academy, Geneva (2011).
- Member of the Bar Council of West Bengal (2010).
- Certificate Course on Cyber Crime Investigator from Asian School of Cyber Laws, Pune with 100% marks (2009).
- Diploma in Cyber Laws from Asian School of Cyber Laws, Pune with 'A' grade (2008).

## EMPLOYMENT HISTORY

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February 2016- Date	Till <b>Symbiosis School For Liberal Arts</b>
	<ul style="list-style-type: none"><li>• Teaching-Law of Obligations, Corporate Law, Legal Awareness, International Law.</li><li>• Floating Credit Program Co-ordinator</li><li>• Internal Quality Assurance Committee Co-ordinator</li><li>• Campus Disciplinary In-charge</li><li>• Legal Representative of Social Conduct Review Committee, Anti-Sexual Harassment Committee, Anti- Ragging Committee</li></ul>
February -February 2016	2015 <b>Chitale Law Associates, Advocates and Solicitors, Mumbai</b>
	<ul style="list-style-type: none"><li>• <u>Alternative Investment Funds</u><ul style="list-style-type: none"><li>○ Research in relation to setting up of Alternative Investment Funds.</li><li>○ Drafting documents <i>inter alia</i> Private Placement Memorandum, Trust Deed, Investment Management Agreement, SEBI application, and other compliances for</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>○ Drafting documents <i>inter alia</i> Private Placement Memorandum, Trust Deed, Investment Management Agreement, SEBI application, and other compliances for setting up of an Alternative Investment Fund.</li> <li>○ Extensive research and drafting opinion on listing of investment entities on the London Stock Exchange and on the Alternative Investment Market, London.</li> </ul> <ul style="list-style-type: none"> <li>• <u>Private Equity Transactions</u> Drafting and vetting documents transaction documents <i>inter alia</i> Shareholders' Agreement, Share Purchase Agreement, Mortgage Deed, Guarantee, Non-compete Agreement, Lease Deed.</li> </ul>
June 2013- December 2014	<b>ARSS Legal, Advocates and Attorneys, International Legal Consultants, Kolkata</b>
	<ul style="list-style-type: none"> <li>• <u>Merger/Amalgamation</u> <ul style="list-style-type: none"> <li>○ Drafting and vetting documents for due-diligence report and scheme of amalgamation.</li> </ul> </li> <li>• <u>Formation of Company/Limited Liability Partnership</u> <ul style="list-style-type: none"> <li>○ Incorporation of companies under the Companies Act, 1956 and 2013.</li> <li>○ Drafting, review and compliance for registration of Limited Liability Partnerships.</li> </ul> </li> <li>• <u>Compliance and Regulatory Requirements</u> <ul style="list-style-type: none"> <li>○ Compliances under the Companies Act.</li> <li>○ Compliance relating to Foreign Direct Investment under FEMA regulations and RBI guidelines.</li> <li>○ Drafting minutes of the board, committee and general meetings as required under Companies Act.</li> </ul> </li> <li>• <u>Winding Up</u> <ul style="list-style-type: none"> <li>○ Legal due diligence and compliance under the various statutes for the closure of a company under the Fast Track Exit Mode.</li> </ul> </li> <li>• <u>Intellectual Property Laws</u> <ul style="list-style-type: none"> <li>○ Drafting, review and filing of documents related to Registration, Opposition and Counter-Statement of Trademark Applications.</li> <li>○ Filed International Trademark Application under the Madrid Protocol.</li> </ul> </li> <li>• <u>Real-Estate and Related Matters</u> <ul style="list-style-type: none"> <li>○ Drafting and vetting documents <i>inter alia</i> Leave and License Agreement, Power of Attorney, Affidavit, Lease deed, Sale Agreement, Legal Notice.</li> <li>○ Making Title Reports for acquisition of property.</li> </ul> </li> </ul>

October 2010 -April 2011	<b>Advocate M. Rajeswara Rao, Calcutta High Court, Kolkata</b>
	<p>Junior Lawyer</p> <ul style="list-style-type: none"> <li>• <u>Litigation</u> <ul style="list-style-type: none"> <li>○ Assisted on cases filed under Article 226 of the Constitution of India, Appellate Side.</li> </ul> </li> </ul>

## INTERNSHIPS

January 2012 -February 2012	<b>Khaitan &amp; Co. LLP, Kolkata</b>
	<ul style="list-style-type: none"> <li>• Drafted legal opinion on matters under the Industrial Dispute Act, 1947 and Information Technology Act, 2000.</li> <li>• Review of documentation with respect to Title Deeds, Leave and License Agreement</li> </ul>

	Act, 1947 and Information Technology Act, 2000.
	<ul style="list-style-type: none"> <li>• Review of documentation with respect to Title Deeds, Leave and License Agreement.</li> </ul>

July 2009 - January 2010	<b>Data 64 Techno Solutions Pvt. Ltd, Pune</b>
	<ul style="list-style-type: none"> <li>• Consultation on Cyber Security Risks and Incident Response to Information Technology companies and legal professionals.</li> <li>• Was a part of a initiative to spread consciousness amongst college &amp; school students, IT employees, lawyers and the police on 'Precautionary measures against cyber crime'.</li> </ul>

May 2008- March 2009	<b>Asian School of Cyber Laws, Pune</b>
	<ul style="list-style-type: none"> <li>• Assisted the faculty with the coursework preceding and during classes.</li> <li>• Extensive research on Information Technology Act, 2000 &amp; its related aspects and on Intellectual Property Laws.</li> <li>• Paralegal work on the official course-ware and in-house publications.</li> </ul>

## **RESEARCH**

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- Written a dissertation titled "Publicity Right- A Legal Analysis" under supervision of Prof. (Dr.) Ghayur Alam, Ministry of HRD Chair Professor of IP Law, 2013.
- Presented a research paper on Keyword Advertising and Trademark Infringement at the Rajiv Gandhi National Cyber Law Centre, Bhopal, 2012.
- Written a research paper on "Rule of Law and Contemporary Indian Society- A Critique", 2011.

## **EXTRA-CURRICULAR ACHIEVEMENTS**

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- Delegate at the "Future of Liberal Arts" conference, May, 2016, Pune.
- Participated in the one day stakeholder discussion of WIPO document on 'Limitations and Exceptions for Educational, Teaching and Research Institutions and Persons with Other Disabilities', November 2012, Bhopal.
- On the panel of judges for 3rd National Law Institute University - Juris Corp National Corporate Moot Court Competition, October 2012, Bhopal.
- On the panel of judges for the 2nd National Law Institute University International Mediation Competition, October 2012, Bhopal.
- Member of the Editorial Board of 'Legally Yours', a national law research periodical.
- Op-Ed columnist on current legal issues, for the intra-university newspaper 'Vox-Populi', National Law Institute University, Bhopal.
- Member of the Law and Economics Cell, Symbiosis Law School, Pune

## **PERSONAL DETAILS**

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- Permanent Address: 8, Brojendro Lal Ganguly Lane Kolkata- 700033
- Date of Birth: 06/10/1986

